CONTRACTORS

Build a stronger business.

Practical compliance, document packs and outsourced support for residential and commercial contractors.



Outsourced operations, risk, compliance and regulation management.

Draft for review

DOCUMENT PACKS

Choose the right construction foundations.

Current catalogue options for residential and commercial contractors. Core, Employment and Complete packs remain subject to final content sign-off.

Complete Template Pack | £3,250

Contractor Core, Construction Data Protection and Employment and Sub-Contracting together, saving £450 against the £3,700 individual total. Includes a free 20-minute consultation. This is not the withdrawn Supply Chain and Vendor Governance Pack or an all-services retainer.

Contractor Core Pack | £1,500

Residential and business-to-business contracts, contract administration and change control plus the site compliance folder and checklists. Choose residential, business-to-business or both contract variants. Final residential wording and editable delivery arrangements still need confirmation.

DOCUMENT PACKS

Choose privacy and employment foundations.

Apply the framework with clear responsibilities and a defined scope.

Construction Data Protection Pack | £1,250

Privacy policy, retention schedule, secure destruction and appropriate policy document; subject access, rectification and erasure procedures; data disputes and rights register; database verification protocols; site surveillance and dashcam policy; information security and acceptable use versions for smaller businesses and enterprises. DPIAs and LIAs are separate services.

Employment and Sub-Contracting Pack | £950

Employment contract, employee handbook policies, master sub-contractor agreement and sub-contractor register. Remaining contract wording and final pack sign-off are outstanding. Ask Loopol to confirm the current release version and delivery before ordering.

TAILORING AND UPDATES

Make the documents work for your business.

Choose self-adaptation, a defined tailoring service or a wider done-for-you project.

Make It Bespoke | £600 per pack

A short call, one round of amendments and delivery within ten working days of the completed intake questionnaire. Additional changes and wider work are agreed separately. This is not an unlimited document maintenance service.

Keep packs current.

Optional annual review and relevant law, government-policy and case-law updates: £195 a year for one pack or £60 a year across the Complete Template Pack. Wider services and tailored update coverage are scoped separately. Annual prices and coverage follow the current catalogue.

Arrange larger contract and process work.

Scope contract administration, change management, commercial agreement and flow-down frameworks, residential consumer compliance, payment-notice processes and dispute-readiness systems. Agree responsibilities, work and fees before payment; reserved legal activities and representation are excluded.

Use flexible support time.

Prepaid support bundles are £875 for five hours, £1,500 for ten hours or £2,500 for twenty hours, valid for twelve months. Use time for agreed compliance questions and document work. Loopol currently charges no VAT.

DATA, EMPLOYMENT AND AI

Protect information, people and decisions.

Defined human-delivered services sit alongside construction template packs.

Assess personal information.

Data Protection Audit: £750 for up to ten staff, £1,250 for eleven to fifty or £2,500 for fifty-one and over or higher risk. DPIA: £550. LIA: £300. Both for the same processing activity: £750.

Manage privacy work.

Rights management: £450 per request. Privacy Governance and Policy Customisation: £1,850. Downstream DPA Annex and Risk-Tier Matching: £350 per sub-contractor. Breach response retainer: £125 a month; non-retainer incidents start with a scoped request from £950. Confirm the case or retainer scope first.

Build staff and technology controls.

Employment and HR Documentation Build: £2,000. Senior employment-contract review: £600 per contract. AI Governance and Acceptable Use Set-up: £1,500. Review contracts, handbooks, policies, acceptable use and human oversight against actual operations.

Outsource data leadership.

Agree an outsourced data protection or DPO programme around governance, supplier review, rights requests, assessments and reporting. Essentials, Standard and Enhanced retainers are £400, £650 and £850 a month respectively. Incident and project work is included only where expressly agreed.

PROJECT DELIVERY

Keep contracts and site records connected.

Defined project work supports practical control of scope, evidence and delivery.

Control scope and packages.

Scope Guardrail and Cost Verification: £1,500 per project, with ongoing checks at £200 a month. Sub-Contract Package and Scope Review: £750 per trade package. Larger change-control and contract administration work is scoped separately.

Prepare project information.

Pre-Construction Information Assembly: £750 per pack. RAMS and Competence Desk Review: £150 per review or £600 a month for the open desk. F10 notification drafting: £250 or £400 with submission guidance. Desk reviews do not transfer site or statutory responsibilities.

Check records and supplier evidence.

Site Compliance Folder Audit: £450 once or £300 a month for rolling spot checks. Insurance and Roster Management: £150 a month for up to twenty-five sub-contractors. Waste Duty of Care and Carrier Verification: £600 per audit or £900 per project.

Complete handover and retention.

Handover Documentation and O&M Manual Assembly: £1,800 per project. Defects Liability Period and Retention Management: £950 for six months or £1,500 for twelve months. Confirm project scope, records and decision authority before the work begins.

GOVERNANCE AND OUTSOURCED SUPPORT

Put expertise alongside your team.

Outsourced operations, risk, compliance and regulation management with a defined responsibility split.

Combine the support you need.

An agreed engagement can connect due diligence, onboarding, contract and policy work, project records, data protection and independent reporting. Establish tasks, decision owners, evidence and escalation instead of assuming every activity is included in one retainer.

Check vendors and reporting routes.

Vendor Due Diligence: £400 for one vendor or £1,200 for up to five. Vendor Onboarding and Fraud Checks: £150 per vendor. Independent Whistleblowing Hotline: £350 a month, with investigations quoted separately.

Strengthen risk and assurance.

Use risk registers, control libraries, assurance reviews and remediation plans. Bribery and Malpractice Escalation is £2,000 to set up plus £200 a month, with investigations separate. Annual Compliance and Adequate Procedures Health Check: £1,800 annually or £1,200 per project. Policies do not themselves establish compliance.

Plan continuity properly.

Business Continuity and Policy Framework Build: £1,500 for a bespoke plan around your sites, contracts and suppliers. A continuity plan is never a pro forma or a template-pack inclusion. Wider response work and remediation are agreed separately.

TRAINING AND STAFFING ASSURANCE

Agree the programme before release.

Practical support is distinct from products and software which are still being approved.

Bring verification controls together.

The proposed managed service combines office checks and follow-up monitoring, on-site human identity matching and substitution protocols, qualification and capability checks, risk registers, records, audit spot checks and Home Office enforcement support. Contract review, verification privacy wording and training are planned elements.

Keep package boundaries clear.

The complete service, responsibility split, intake and price are not yet approved. The planned training scope includes client staff and three chosen contractor businesses. Remediation, bespoke continuity and full privacy-policy work beyond verification wording are separate. Tax and CIS administration are excluded.

TRAINING AND STAFFING ASSURANCE

Keep learning and tools accountable.

Apply the framework with clear responsibilities and a defined scope.

Use meaningful learning records.

Residential, commercial and sub-contractor course versions are distinct. The model uses pseudonymous learners, confirmed purchased places, dated completion records, course outlines and printable passports. Employers retain names. Passed assessments and learner confirmations are recorded separately.

Promote only released tools.

The Supply Chain and Vendor Governance Pack is withdrawn and not offered for purchase here. The private matching tool, worker certificate and revised online course release require approval and real-user checks. This brochure does not promise automated immigration decisions or a completed new software platform.

STRATEGY AND GROWTH

Turn compliance into a credible advantage.

A proposed Loopol and brayn partnership connects regulatory perspective with technology and business strategy.

Bring senior experience into focus.

Loopol brings large-organisation regulatory and contract-risk experience. The proposed collaboration with brayn brings strategy experience across UK financial services into focused business engagements. Partnership scope, permission, deliverables and credentials remain subject to confirmation.

Connect compliance with commercial goals.

Explore how credible evidence, responsible operations and clear commitments can strengthen tenders, brand positioning and customer trust. Review how contracts, change control and reliable payment records affect cash flow. Results cannot be guaranteed.

Plan technology around the work.

Review workflows and information needs before selecting software. Prioritise changes which make controls easier to use and decisions easier to evidence. A transformation discussion is not a promise that a bespoke platform or integration has already been built.

Keep the offer proportionate.

Legal strategy here means regulatory, compliance and contract-risk strategy, not reserved legal activities or representation. Proposed consulting is not a currently confirmed package and has no advertised fee in this brochure.

YOUR NEXT STEP

Start with a conversation about your business.

Use this updated draft to review the offering before trade-fair distribution.

Choose a starting point.

Discuss your contracts, project records, employment, privacy, suppliers or governance. A free Data Protection Health Check or Supply Chain Assurance Health Check can provide a preliminary review, while a call helps identify the right scope.

Confirm release and ordering arrangements.

The current catalogue is at iloveloopol.com/store and the contractor page is at iloveloopol.com/built-environment/contractors. Core, Employment and Complete packs still need final sign-off. Confirm delivery and payment arrangements with Loopol rather than assuming an instant-download purchase.

Keep the first message simple.

Explain the business, project and support required. Do not send identity documents, sensitive personnel files or confidential evidence in an initial email or WhatsApp message. Agree an appropriate secure route if the work needs them.

Get in touch.

Cindy McAlister | 07884 383 326 | helloloopol@gmail.com. Arrange a call at iloveloopol.com/book-consultation. No VAT is currently charged. This draft preserves the earlier brochure and does not approve incomplete products or the proposed partnership for release.

Email Loopol Arrange a call WhatsApp